

HARTSOCK VILLAGE CONDOMINIUMS HOMEOWNERS ASSOCIATION
Board of Directors Meeting Minutes
May 8, 2018

Board Meeting: May 8, 2018

Meeting Held at 3755, unit 202

Call to order:

Called to order 1:08 pm MDT by Robin Hardie

Members Present:

Robin Hardie, President
PJ Arriza, Vice President / Recording Secretary
Barbara Budd, Treasurer
Steve Smith, Member-at-Large
Cheryl Dinsmoor, Member-at-Large

Homeowners Present:

Property Management Present:

None

Approval of Minutes:

Minutes were approved for April 10, 2018

Business:

1. Response to owner queries.
2. Handling and approval of invoices and check signing.
3. Delinquent accounts.
4. Fire Drill trigger and missing mail box keys.

Motions Made and Approved:

1. The following changes will be enacted for check approval/signage:
 - a) Bank statement (.pdf file) shall be emailed to the board on a monthly basis.
 - b) Two signatures will be required on the checks. Darren's and a physical signature by the treasurer or her designee. The invoices will be reviewed and checks physically signed.
 - c) Add Cheryl Dinsmoor to the signers on our account. Can all sign paperwork at next meeting on June 12, 2018
2. Proceed with placing a lien on a delinquent account after the May 18 deadline for the SLA.

Action Items:

1. Confer with insurance agent regarding replacement cost coverage on roof going forward.
2. Request new bid to complete construction defect correction on deck in 3765.
3. Confirm with mailman that keys are missing and request lock change as needed.

Next Meeting:

June 12, 2018, 10 am at 3755, unit 202.

Meeting Adjourned:

Robin adjourned meeting at 2:22 pm